

**MINUTES OF THE REGULAR COUNCIL MEETING OF
THE TOWN OF DAYSLAND, ALBERTA
HELD IN COUNCIL CHAMBERS
WEDNESDAY, JANUARY 20, 2010**

PRESENT

Sherri Grove	Deputy Mayor
Nick Saik	Acting Mayor
June Serediak	Councillor
Jim Martin	Councillor

Shari-Anne Doolaage	Chief Administrative Officer
Rae-Ann Szott	Assistant Chief Administrative Officer
Roger Higgins	Superintendent of Operations

ABSENT

Lindle Lawson	Mayor
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CALL TO ORDER

Deputy Mayor Grove called the meeting to order at 7:00 pm.

AGENDA

2010-01-01

Moved by Councillor Serediak that Daysland Council accept the agenda as amended.

Amendment:

To move item P-2 to B-2 as a bylaw rather than a policy.

CARRIED

BYLAWS

2010-01-02

Property Tax Installment Bylaw 2010-484

Moved by Councillor Martin that Daysland Council give first reading to Property Tax Installment Bylaw 2010-484.

CARRIED

2010-01-03

Moved by Councillor Serediak that Daysland Council give second reading to Property Tax Installment Bylaw 2010-484.

CARRIED

2010-01-04

Moved by Councillor Martin that Daysland Council proceed to third reading of Property Tax Installment Bylaw 2010-484 at this meeting.

CARRIED UNANIMOUSLY

2010-01-05

Moved by Councillor Saik that Daysland Council give third and final reading to Property Tax Installment Bylaw 2010-484.

CARRIED

2010-01-06

Utility Penalty Bylaw 2010-485

Moved by Councillor Martin that Daysland Council give first reading to Utility Penalty Bylaw 2010-485.

CARRIED

2010-01-07

Moved by Councillor Serediak that Daysland Council give second reading to Utility Penalty Bylaw 2010-485.

CARRIED

2010-01-08

Moved by Councillor Martin that Daysland Council proceed to third reading of Utility Penalty Bylaw 2010-485 at this meeting.

CARRIED UNANIMOUSLY

2010-01-09

Moved by Councillor Martin that Daysland Council give third and final reading to Utility Penalty Bylaw 2010-485.

CARRIED

POLICIES

2010-01-10 **Utility Direct Debit Policy 2010-17**
Moved by Councillor Saik that Daysland Council adopt the Utility Direct Debit Policy 2010-17 for the Town of Daysland. **CARRIED**

MINUTES

2010-01-11 Moved by Councillor Martin that Daysland Town Council approve the December 16, 2009 Regular Council Meeting Minutes as presented. **CARRIED**

2010-01-12 Moved by Councillor Martin that Daysland Town Council approve the December 22, 2009 Special Council Meeting Minutes as presented. **CARRIED**

Councillor Saik expressed concern over voting on the approval of the December 22, 2009 special council meeting minutes since he was absent at that meeting.
CAO Doolaege advised that it is unlikely that a councillor would have a conflict of interest in approving meeting minutes.

FINANCIAL

2010-01-13 Moved by Councillor Martin that Daysland Council approve the Town of Daysland financial statements as presented for the period ending September 2009. **CARRIED**

2010-01-14 Moved by Councillor Saik that Daysland Council approve the Town of Daysland financial statements as presented for the period ending October 2009. **CARRIED**

2010-01-15 Moved by Councillor Martin that Daysland Council approve the accounts payable cheque listing as presented. **CARRIED**

CURRENT BUSINESS

2010-01-16 **Superintendent of Operations Report**
Moved by Councillor Serediak that Daysland Council accept the Superintendent of Operations report as presented. **CARRIED**

Neptune Technology Group
CAO Doolaege advised Daysland Council that the Town of Daysland has achieved substantial completion of 99.2% for the 2009 water meter installation project.

2010-01-17 **Flagstaff Intermunicipal Partnership (FIP)**
Moved by Councillor Martin that Daysland Council approve Flagstaff County to fund and supervise the Regional Services Coordinator position for 2010. **CARRIED**

2010-01-18 **Fire Services Agreement**
Moved by Councillor Serediak that Daysland Council approve that the Emergency Services Committee be given the responsibility to prepare a DRAFT Fire Agreement only, for consideration by local councils in Flagstaff County; and that FIP funding be provided if needed to cover legal costs in drafting this agreement.

CARRIED

2010-01-19 **FIP Surplus Grant Funds**
Moved by Councillor Martin that Daysland Council suggest and support the following projects for consideration by the Flagstaff Intermunicipal Partnership to use surplus grant funds:

1. Dispatch Shortfall for Emergency Services
2. Flagstaff Food Bank (building or donation of supplies)
3. Blue Bag Recycling Program

CARRIED

FIP Rural Community Adaptation Grant

Daysland Council discussed a January 15, 2010 letter from the Flagstaff Intermunicipal Partnership asking Daysland to reconsider its position on the Rural Community Adaptation Grant application.

2010-01-20 Moved by Councillor Martin that Daysland Council table the Rural Communities Adaptation Grant item to the February 2010 meeting.

CARRIED

Councillor Saik Agenda Items

Councillor Saik requested more timely financial reporting to council and more regular website updates. CAO Doolaege advised Council that the town office has been short staffed for most of 2009 and this has caused some backlog on workloads, and that staff are presently working hard to get caught up in many areas.

9:12 pm

Deputy Mayor Grove called for a brief recess.

9:23 pm

Deputy Mayor Grove reconvened the meeting.

Councillor Saik expressed concerns over the highway signage, lot pricing structure, the lack of offers received on new residential lots, and requested that updated subdivision development costs and lot sizing information be provided to council.

9:40 pm

Deputy Mayor Grove recessed the meeting to January 21, 2010 at 12:15pm.

January 21, 2010
12:15 pm

Deputy Mayor Grove reconvened the meeting.

PRESENT

Sheri Grove	Deputy Mayor
Nick Saik	Acting Mayor
June Serediak	Councillor
Jim Martin	Councillor

Shari-Anne Doolaege	Chief Administrative Officer
Rae-Ann Szott	Assistant Chief Administrative Officer

ABSENT

Lindle Lawson	Mayor
Roger Higgins	Superintendent of Operations

CURRENT BUSINESS (CONTINUED)

Councillor Saik Agenda Items (Continued)

Councillor Saik expressed concern that the Town of Daysland 2010 budget is not complete yet. He is very anxious to finalize the 2010 budget and advised that Flagstaff County and the City of Edmonton have completed their budgets.


CAO Doolaege advised that town staff are presently working on a priority to finalize the 2009 year end and preparing for the annual audit and that further work on the 2010 budget is anticipated in March.

Councillor Saik requested clarification on council's recent direction to explore shared services with other municipalities.

Mayor Lawson Agenda Items

Council discussed some pending revisions to the town personnel policy.

INFORMATION ITEMS

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1. Daysland School – Request for donation for Dynamos Basketball team
 2. LUB comments, Jerry Saik, Dec 28, 2009
 3. Flagstaff Regional Housing Group – 2010 requisition \$14,130 (2009 was \$9,707)
 4. AUMA – 2010 Mayor's Caucus Feb 10, 2010
 5. AUMA – 2010 Membership
 6. FIP - Municipal Sponsorship Program letters from Daysland, Forestburg and Sedgewick
 7. Flagstaff County
 - a. Peace Officer Services Reports
 - b. FIRST – Flagstaff domestic violence team – Supper & Auction Feb 6, Galahad
 - c. Flagstaff County Networking invitation – March 23, 2010 – Sedgewick

8. Alberta Transportation – Federal Gas Tax Grant received
9. ACE Communities workshop January 23, Mannville, AB
10. Alberta Order of Excellence

2010-01-24

Moved by Councillor Serediak that Daysland Council accept the information items as presented.

CARRIED

COUNCIL REPORTS

Deputy Mayor Grove

Reported on Flagstaff Waste Management

Councillor Martin

Reported on the following items:

- Flagstaff Medical Recruitment and Retention Committee
- Flagstaff Regional Housing Group
 - Noted that Sedgewick's application was not approved for the construction of a new lodge in 2010.
- Alberta Senior Citizens Housing Association
 - Upcoming March conference
- Director of Emergency Management
 - Completed Basic Emergency Management course
 - Has taken several other courses in the past
 - Met with District Officer, Dieter Langer to discuss the Town of Daysland Emergency Response Plan
 - Requested that Council consider compensation for Councillor Martin for the time spent in maintaining the Director of Emergency Management portfolio.

Councillor Saik

Reported on the following items:

- Daysland Public Library meeting
- Daysland Cemetery maintenance and winter access concerns

Councillor Serediak

Reported on the following items:

- DaysArts meeting, business plan, 2010-2011 concert series
- Daysland Legion
- (FFCS) Flagstaff Family and Community Services meeting
 - Flagstaff Initiative to Relationship and Spousal Trauma (FIRST – upcoming fundraising event)
- Daysland Agricultural Society meeting, Hall Board and projects

Mayor Lawson

No Report

IN CAMERA ITEMS

In Camera 1:31 pm
2010-01-21

Moved by Councillor Martin that Daysland Council go In Camera to discuss a labour item.

CARRIED

Out of Camera 3:13 pm
2010-01-22

Moved by Councillor Martin that Daysland Council come Out of Camera.

CARRIED

Daysland Council wishes to commend all staff for their dedication shown to the Town of Daysland in 2009.

2010-01-23

Personnel Policy

Moved by Councillor Martin that Daysland Council amend the Town of Daysland Personnel Policy as follows:

1. To amend paragraph 5.07 to remove the reference to the Superintendent of Operations in order for this position to be permitted to receive paid overtime.
2. To amend paragraph 5.09 to include the words "except for emergency situations; all overtime must be approved in advance by the employee's supervisor.
3. To amend the personnel policy to include the following paragraph: "That no staff member will receive a bonus for performance unless recommended by the Chief Administrative Officer and approved by Daysland Council".

CARRIED

ADJOURNMENT
3:20 pm

Deputy Mayor Grove adjourned the meeting.



Mayor

Chief Administrative Officer